

DOUGLAS COUNTY SEWER DISTRICT NO. 1

REGULAR BOARD MEETING

MINUTES

January 25, 2024

Those present were:

Board of Commissioners: Cheryl Sutton, President; Greg Peterson, Vice President; and Wayne Barnhart, Secretary.

District Staff and Consultants: Darrell Winans, District Manager; Bernita Landers, Assistant Manager / Finance Officer; and Kaitlin Schilling, District Legal Counsel.

Guests: None.

CALL TO ORDER:

President Sutton called the meeting to order at 8:30 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Peterson moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of January 11, 2024; and O&M Fund Vouchers (\$91,173.97), Capital Systems Fund Vouchers (\$11,803.23), and Construction Fund Vouchers (\$127,415.80), all collectively numbered 3015429 through 3015475 in the total combined amount of \$230,393.00. Commissioner Barnhart seconded the motion. The motion carried unanimously.

Commissioner Sutton requested that the Minutes reflect that she has no relationship to the Sutton Apartments and the Sutton II Developer Extensions which were closed out by warrants included in the Fund Vouchers made out to Fourth Street Development.

AGENDA ITEMS:

Manager Winans presented RH2 SNDR Tank Relining Contract Amendment No. 2 to Task Authorization No. 3 for services during construction. A discussion followed regarding the details of the project and the criticality of the application process and certified inspection of the project. Commissioner Barnhart moved to authorize the Manager to execute the RH2 SNDR Tank Relining Contract Amendment No. 2 to Task Authorization No. 3 for services and inspection

during construction in the amount of \$129,426. Commissioner Peterson seconded the motion. The motion carried unanimously.

STAFF REPORTS:

Manager Winans reported that future CDRPA Leadership Advisory Committee meetings will be held at the Confluence Tech Center.

Assistant Manager / Finance Officer Landers provided information on a WASWD class for Open Public Meetings Act and Public Records Act training scheduled for February 7, 2024. Commissioners Sutton and Peterson plan on attending remotely. Commissioner Barnhart and Manager Winans completed training in 2023 and 2022, respectively.

COMMISSIONERS CORNER:


Commissioner Barnhart followed-up on his earlier report that he had filed his Public Disclosure Commission report a week later than the due date after his re-election to the Commissioner No. 1 position. He reported that the Public Disclosure Commission held an initial hearing to address multiple complaints regarding public officials who had filed late or not yet filed, which includes his case.

EXECUTIVE SESSION:


At 8:50 AM, Commissioner Sutton moved to go into Executive Session for 35 minutes to discuss Selection of a Site for the Acquisition of Real Estate pursuant to RCW 42.30.110(1)(b). Commissioner Peterson seconded the motion. The motion carried unanimously.

At 9:25 AM, the Board rejoined Regular Session. No action was taken by the Board.

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 9:30 AM.



CHERYL SUTTON
President



GREG PETERSON
Vice President



WAYNE BARNHART
Secretary