

**DOUGLAS COUNTY SEWER DISTRICT NO. 1**

**REGULAR BOARD MEETING MINUTES**

**September 25, 2025**

**Those present were:**

**Board of Commissioners:** Present: Greg Peterson, Vice President and Wayne Barnhart, Secretary.  
Absent: Commissioner Sutton (Excused)

**District Staff and Consultants:** Bernita Landers, Finance/ Assistant Manager; Amanda Floren, Accounting Specialist and Chuck Zimmerman, Ogden Murphy Wallace.

**Guests:** None.

**CALL TO ORDER:**

Vice President Peterson called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

Commissioner Barnhart made a motion to approve the excused absence of Commissioner Sutton due to Jury Duty. Commissioner Peterson seconded the motion. The motion carried unanimously.

**APPROVAL OF AGENDA:**

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

**APPROVAL OF CONSENT AGENDA:**

Commissioner Barnhart moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of September 11, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Vouchers (\$117,740.18), Capital Systems Fund Vouchers (\$12,478.14), and Construction Fund Vouchers (\$308,861.07), all collectively numbered 3016958 through 3016980 in the total combined amount of \$439,079.39. Commissioner Peterson seconded the motion. The motion carried unanimously.

**AGENDA ITEMS:**

Assistant Manager Landers provided a status update on the Summer Place Lift Station Replacement Project. Landers presented KRCI's Change Order #6, which includes a credit of \$49,877.86. This credit reflects the removal of the Temporary Transformer and a deduction for Landscaping. Commissioner Barnhart made a motion to approve Change Order #6 as presented. Commissioner Peterson seconded the motion. The motion carried unanimously.

Assistant Manager Landers provided an overview of the Manhole Replacement Project. Bid requests were issued on September 17, 2025, with a closing date of September 30, 2025. **Commissioner Barnhart made a motion to authorize the District Manager to execute an agreement with the lowest responsive and responsible bidder for the Manhole Replacement Project segments, as recommended by the District Manager and approved by the District Board President. Commissioner Peterson seconded the motion. The motion carried unanimously.**

Assistant Manager Landers presented a list of obsolete equipment proposed for surplus designation. **Commissioner Barnhart made a motion to declare the listed items as surplus and to authorize the District Manager to dispose of them in a manner deemed most economically beneficial to the District. Commissioner Peterson seconded the motion. The motion carried unanimously.**

#### **STAFF REPORTS:**

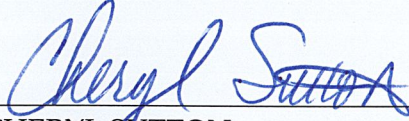
Assistant Manager Landers provided an update on the Wastewater Treatment Plant (WWTP) Electrical Breaker Replacement. The replacement, originally scheduled for an earlier date, was postponed due to concerns regarding the outer rails. The work was rescheduled and took place today, September 25, 2025. Commissioners requested a follow-up update once the replacement has been completed.

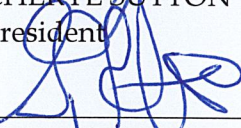
#### **COMMISSIONER CORNER:**

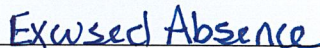
Commissioner Barnhart was overpaid in travel expenses related to his attendance at the Fall WASWD Conference. Commissioner Barnhart reimbursed the District in the amount of \$85.00 to correct the overpayment.

Commissioner Barnhart provided a brief update on the Fall WASWD Conference. During the Manager's Meeting, he raised Commissioner Sutton's request regarding enhanced lobbying efforts. Commissioner Barnhart suggested that Districts collaborate in a coordinated lobbying initiative with WASWD to strengthen collective advocacy. The WASWD Director expressed support for the idea and will present it to the Legislative Board within WASWD for further consideration.

There being no further business to come before the Board, Board Vice President Peterson declared the meeting adjourned at 9:25 AM.

  
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CHERYL SUTTON  
President

  
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GREG PETERSON  
Vice President

  
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WAYNE BARNHART  
Secretary