

DOUGLAS COUNTY SEWER DISTRICT NO. 1

REGULAR BOARD MEETING MINUTES

July 24, 2025

Those present were:

Board of Commissioners: Cheryl Sutton, President and Wayne Barnhart, Secretary. Greg Peterson, Vice President was excused absent.

District Staff and Consultants: Darrell Winans, District Manager; Amanda Floren, Accounting Specialist; and Chuck Zimmerman, Ogden Murphy Wallace.

Guests: None.

CALL TO ORDER:

President Sutton called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Barnhart moved to approve the Agenda. Commissioner Sutton seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Barnhart moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of July 10, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Vouchers (\$123,861.17), Capital Systems Fund Vouchers (\$75,494.20), and Construction Fund Vouchers (\$386,606.16), all collectively numbered 3016797 through 3016831 in the total combined amount of \$585,961.53. Commissioner Sutton seconded the motion. The motion carried unanimously.

AGENDA ITEMS:

Manager Winans informed the Commissioners that the District had received bids for the South Mary Avenue Pavement Repair Project. SE Inc DBA Smith Excavation was the lowest bidder. Commissioner Barnhart made a motion to authorize the Manager to sign the contract with Smith Excavation for the Pavement Repairs on the South Mary Avenue Project. Commissioner Sutton seconded the motion. The motion carried unanimously.

Manager Winans reminded Commissioners of the upcoming WASWD Fall Conference. Manager Winans informed the Board that Amanda Floren may be attending the conference on behalf of District management level staff.

STAFF REPORTS:

Manager Winans gave an update on the Summer Place Lift Station Project with a discussion on current progress delays.

COMMISSIONER CORNER:

The Commissioners, Manager and legal counsel discussed the option of contracting with a third party for codification of the District Administrative Code. Manager Winans and legal counsel Zimmerman will perform additional investigation and research into the feasibility of this option and will request a cost estimate from the third party codification service.

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 9:35 AM.

Excused Absence

CHERYL SUTTON

President

GREG PETERSON

Vice President

WAYNE BARNHART

Secretary