

# **DOUGLAS COUNTY SEWER DISTRICT NO. 1**

## **REGULAR BOARD MEETING MINUTES**

**May 22, 2025**

**Those present were:**

**Board of Commissioners:** Cheryl Sutton, President; Greg Peterson, Vice President and Wayne Barnhart, Secretary.

**District Staff and Consultants:** Darrell Winans, District Manager; and Bernita Landers, Assistant Manager / Finance.

**Guests:** None.

### **CALL TO ORDER:**

President Sutton called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

### **APPROVAL OF AGENDA:**

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

### **APPROVAL OF CONSENT AGENDA:**

Commissioner Barnhart moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of May 8, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Vouchers (\$75,930.36), Capital Systems Fund Vouchers (\$0.00), and Construction Fund Vouchers (\$338,311.15), all collectively numbered 3016654 through 3016687 in the total combined amount of \$414,241.51. Commissioner Peterson seconded the motion. The motion carried unanimously.

### **AGENDA ITEMS:**

Manager Winans presented RH2 Task Authorization No. 2 DCS 0240022.02 for a utility survey of the Dept. of Transportation's SR28 Improvements Project site. He stated the need for the survey due to discrepancies between WSDOT's basemap and observed field conditions. The survey will address infrastructure for multiple agencies and a cost share Interlocal will be prepared. Commissioner Barnhart made a motion to authorize Manager Winans to execute Task Authorization No. 2 DCS 0240022.02. Commissioner Peterson seconded the motion. The motion carried unanimously.

Manager Winans reported on a developer extension in 4<sup>th</sup> Street SE and led a discussion regarding requiring an oversize of part of the sewer mainline install to be reimbursed to the developer by

the District. **Commissioner Sutton** made a motion to authorize **Manager Winans** to negotiate an amount of, and District payment for, the cost of oversize of the sewer pipe. **Commissioner Barnhart** seconded the motion. The motion carried unanimously.

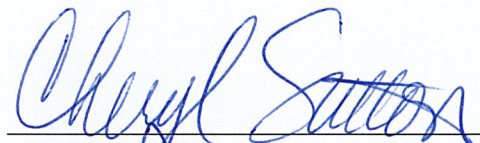
**Manager Winans** presented Summer Place Lift Station Replacement Project Change Order Number 05 – in the deductive amount of \$27,683.96. The change order covered electrical site plan revisions and sand drainage blanket removal. **Commissioner Barnhart** made a motion to approve Change Order Number 05. **Commissioner Peterson** seconded the motion. The motion carried unanimously.

#### **STAFF REPORTS:**

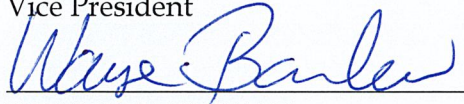
**Manager Winans** reported on the status of interviews for two treatment plant operator applicants. He stated that he plans on sending an offer to one of the applicants today. Further discussion followed regarding current and future District staffing needs and the possibility of hiring the second applicant after additional communication with the applicant by the Manager.

#### **COMMISSIONER CORNER:**

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 10:10 AM.

  
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CHERYL SUTTON  
President

  
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GREG PETERSON  
Vice President

  
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WAYNE BARNHART  
Secretary