

DOUGLAS COUNTY SEWER DISTRICT NO. 1
REGULAR BOARD MEETING MINUTES

March 27, 2025

Those present were:

Board of Commissioners: Cheryl Sutton, President; and Greg Peterson, Vice President and Wayne Barnhart, Secretary.

District Staff and Consultants: Darrell Winans, District Manager; Bernita Landers, Assistant Manager/Finance; Amanda Floren, Accounting Specialist; Chuck Zimmerman, Ogden Murphy Wallace; and Jeremy Stumetz, RH2 Engineering.

Guests: None.

CALL TO ORDER:

President Sutton called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Barnhart moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of March 13, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Vouchers (\$171,524.44), Capital Systems Fund Vouchers (\$0.00), and Construction Fund Vouchers (\$303,586.96), all collectively numbered 3016499 through 3016537 in the total combined amount of \$475,111.40. Commissioner Peterson seconded the motion. The motion carried unanimously.

AGENDA ITEMS:

Jeremy Stumetz with RH2 Engineering presented the Commissioners with Summer Place Change Order #4. This change order is for additional services provided by KRCI for the revised steepening hillside construction. Commissioner Barnhart moved to approve the Summer Place Change Order #4 - revised steepening of hillside construction. Commissioner Peterson seconded the motion. The motion was approved unanimously.

Manager Winans presented the Commissioners with Resolution No. 2025-003 Adopting Small Works Roster and Establishing a Small Public Works Roster Process. Commissioner Peterson made a motion to approve Resolution 2025-003 Adopting Small Works Rosters and Establishing a Small Public Works Roster Process to Award Public Works Contracts. Commissioner Barnhart seconded the motion. The motion carried unanimously.

STAFF REPORTS:

Manager Winans updated the Board on the Orchard the District acquired with the purchase of the Banning Property. Dave Piepel has offered to general contract the orchard at a no cost lease and District pays water. A written lease will be presented for Board consideration at a future Board meeting.

Manager Winans updated the Board that the Bid Opening was taking place at 10:00am this morning for the Back Porch Rehabilitation Project. **A motion by Commissioner Barnhart to delegate authority to the Manager to award the contract to the lowest responsive and responsible bidder on the back porch project if the bid is deemed acceptable to the Manager in his discretion. Commissioner Peterson seconded the motion. The motion carried unanimously.**

COMMISSIONERS CORNER:

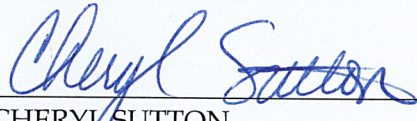
Commissioner Sutton discussed the Port District receiving funding for the Trades District at Pangborn Airport Business Park. The Trades District Incubator is designed to support and grow startups, early-stage business, small family-owned multigenerational enterprises, and business currently operating without a commercial storefront. Manager Winans has met with CDRPA and discussed the sewer impacts and needs for this incubator district. The Port will install interceptors for waste and monitor and clean the private sewer system. Manager Winans is also requesting the Port inform DCSD of the types of businesses going in and changing to in the future.

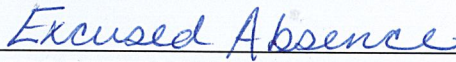
Commissioner Peterson reminded the Board he would not be at the next Board Meeting.

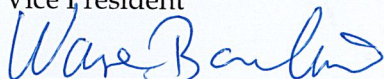
Commissioner Peterson requested permission to use the District logo to create ball markers, at his expense. No objections.

Commissioner Peterson suggested that a tour of the Summer Place Lift Station would be a good idea during a scheduled Board Meeting.

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 9:44 AM.


CHERYL SUTTON
President


GREG PETERSON
Vice President


WAYNE BARNHART
Secretary