

DOUGLAS COUNTY SEWER DISTRICT NO. 1
REGULAR BOARD MEETING MINUTES

March 13, 2025

Those present were:

Board of Commissioners: Cheryl Sutton, President; and Greg Peterson, Vice President and Wayne Barnhart, Secretary.

District Staff and Consultants: Darrell Winans, District Manager; Bernita Landers, Assistant Manager/Finance; Amanda Floren, Accounting Specialist; and Chuck Zimmerman, Ogden Murphy Wallace.

Guests: Cinthya Medina and Josiah Milner, Office of the Washington State Auditor.

CALL TO ORDER:

President Sutton called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Barnhart moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of February 27, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Wages & Benefits (\$176,130.90), O&M Fund Vouchers (\$121,527.45), Capital Systems Fund Vouchers (\$0.00), and Construction Fund Vouchers (\$0.00), all collectively numbered 3016465 through 3016498 in the total combined amount of \$297,658.35. Commissioner Peterson seconded the motion. The motion carried unanimously.

AGENDA ITEMS:

Cinthya Medina and Josiah Milner with the Washington State Auditor's Office led the 2022 and 2023 Audit Exit Conference. Josiah gave a brief overview and explanation of the District's Audit Report results.

Commissioners were presented with Resolution 2025-002 a resolution establishing a working meal, light refreshment and employee recognition policy. **Commissioner Barnhart made a motion to approve Resolution 2025-002 establishing a working meals and light refreshments policy. Commissioner Sutton seconded the motion. The motion carried unanimously.**

All Commissioners are planning on attending the WASWD 2025 Spring Conference.

STAFF REPORTS:

Manager Winans updated the Board on the City of McMinnville Oregon's Wastewater ATAD Inspection Tour he and Plant Operations Manager Michael Barnhart attended. Also in attendance was Mark with Kennedy Jenks. Manager Winans provided Commissioners with some photos and details of the upgraded plant operations in McMinnville.


Manager Winans updated the Board on the Orchard the District acquired with the purchase of the Bannon Property. Manager Winans believes he has someone interested in a \$0 cost lease to manage the Orchard.

COMMISSIONERS CORNER:

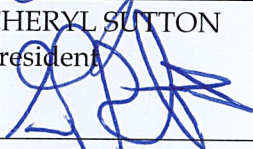
Commissioner Peterson reported on the Wenatchee Valley Chamber Banquet he attended. Said the banquet was well attended. He was able to speak with several other members in casual conversations about the Sewer District about the District's plans and obstacles it currently faces.

Commissioner Peterson informed the board that he would be out of town and not be able to attend the April 10th Board Meeting. **Commissioner Barnhart made a motion to excuse Commissioner Peterson's absence from the April 10, 2025 Regular Board Meeting. Commissioner Sutton seconded the motion. The motion carried unanimously.**

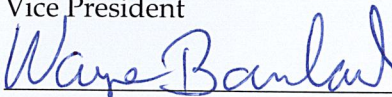
There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 10:10 AM.



CHERYL SUTTON
President



GREG PETERSON
Vice President



WAYNE BARNHART
Secretary