

DOUGLAS COUNTY SEWER DISTRICT NO. 1

REGULAR BOARD MEETING

MINUTES

February 27, 2025

Those present were:

Board of Commissioners: Cheryl Sutton, President; and Greg Peterson, Vice President. Wayne Barnhart, Secretary had an excused absence.

District Staff and Consultants: Darrell Winans, District Manager; Bernita Landers, Assistant Manager/Finance; Amanda Floren, Accounting Specialist; and Chuck Zimmerman, Ogden Murphy Wallace.

Guests: None.

CALL TO ORDER:

President Sutton called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Peterson moved to approve the Agenda. Commissioner Sutton seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Peterson moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of February 13, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Vouchers (\$50,860.52), Capital Systems Fund Vouchers (\$573,679.77), and Construction Fund Vouchers (\$279,499.55), all collectively numbered 3016431 through 3016464 in the total combined amount of \$904,039.84. Commissioner Sutton seconded the motion. The motion carried unanimously.

AGENDA ITEMS:

Manager Darrell Winans presented the Selland Construction Contract information for the 19th Street Valve Relocation. This project is in conjunction with the City of East Wenatchee's contract. Commissioner Peterson made a motion to authorize the Manager to finalize and approve a contract with Selland Construction for the valve relocation. Commissioner Sutton seconded the motion. The motion carried unanimously.

STAFF REPORTS:

Assistant Manager Landers updated the Board on the 2022 - 2023 State Audit status. All data acquisitions have been completed and reports have been reviewed. Results have been submitted to senior Auditor's Office staff for final review. Hoping to have exit interview with Board last meeting in March.

Manager Winans updated the Board on the CDRPA Community Leadership Advisory Meeting he attended.

Manager Winans updated the Board on the Nexxus Consulting federal funding discussions. The District has six projects it is seeking federal funding for. Nexxus Consulting has drafted a letter of support for the District to send to State and Congressional Leaders. Manager Winans also updated the Board on a meeting he had with a member of Senator Patty Murray's staff.

COMMISSIONERS CORNER:

Attorney Chuck Zimmerman with Ogden Murphy Wallace presented Commissioners with 692 Eastmont Ave Property Access and Easement documents and information, as well as a brief overview of what the district's responsibilities are regarding the access and easement areas.

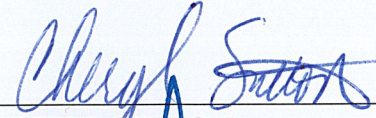
Commissioner Peterson asked for a reminder on due date for PDC filings. Commissioners have until April 15th to file PDC form F-1.

Commissioner Peterson questioned if the front office furniture would be rearranged. Manager Winans informed the Board that he and Shaylynn have been working with Chandler Business Interiors to reconfigure the front counter to expand the entrance with two desks and a central cashiering station.

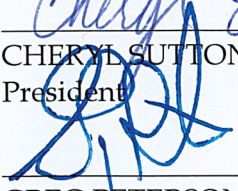
Manager Winans updated the Commissioner that all Cell Phones and Tablets had been ordered, received and handed out to the staff.

Commissioner Peterson reported that he will be absent for the April 10, 2025 Board meeting.

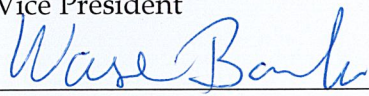
There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 9:50 AM.



CHERYL SUTTON
President



GREG PETERSON
Vice President



WAYNE BARNHART
Secretary