

**DOUGLAS COUNTY SEWER DISTRICT NO. 1**

**REGULAR BOARD MEETING**

**MINUTES**

**February 13, 2025**

**Those present were:**

**Board of Commissioners:** Cheryl Sutton, President; and Greg Peterson, Vice President. Wayne Barnhart, Secretary had an excused absence.

**District Staff and Consultants:** Darrell Winans, District Manager; Amanda Floren, Accounting Specialist; and Chuck Zimmerman, Ogden Murphy Wallace.

**Guests:** None.

**CALL TO ORDER:**

President Sutton called the meeting to order at 8:30 AM and led those present in the pledge of allegiance.

**APPROVAL OF AGENDA:**

Commissioner Peterson moved to approve the Agenda. Commissioner Sutton seconded the motion. The motion carried unanimously.

**APPROVAL OF CONSENT AGENDA:**

Commissioner Peterson moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of January 23, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Wages & Benefits (\$173,320.07), O&M Fund Vouchers (\$159,623.03), Capital Systems Fund Vouchers (\$0.00), and Construction Fund Vouchers (\$48,592.38), all collectively numbered 3016389 through 3016430 in the total combined amount of \$381,535.48. Commissioner Sutton seconded the motion. The motion carried unanimously.

**AGENDA ITEMS:**

Manager Darrell Winans presented Resolution 2025-001 A Resolution changing the time of the Regular Board of Commissioners Meetings. Commissioner Sutton made a motion to approve Resolution 2025-001 changing the time of the Regular Board of Commissioners Meetings. Commissioner Peterson seconded the motion. The motion carried unanimously.

The Purchase of the 692 Eastmont Ave Building and Land should close on Tuesday February 18, 2025. The Commissioner approval of the Purchase and Sale Agreement authorizes the Manager to dispense funds to finalize the purchase.

## STAFF REPORTS:

Manager Winans updated Commissioners on the progress of the 2022 & 2023 Audit. Manager Winans reported the audit is going well and is at 80% completion. Manager Winans led a discussion on changes to Bid Laws and the District's current procedures.

Chuck Zimmerman with Ogden Murphy Wallace informed the Commissioners of a need to record terminations of the Interlocal Agreements with the EWWD and an old Developer Extension Agreement effective at Closing of the Property purchase. **Commissioner Sutton moved to approve the documents terminating the Interlocal Agreements with the East Wenatchee Water District and the old Developer Extension Agreement and record them effective at Closing of the Property Purchase. Commissioner Peterson seconded the motion. The motion carried unanimously.**

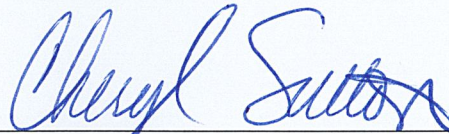
Manager Winans updated the Commissioners on current issues with the Centrifuge. It is currently in need of repairs again. Staff are trying to get a qualified technician to come here and make repairs instead of sending the Centrifuge away again.

## COMMISSIONERS CORNER:

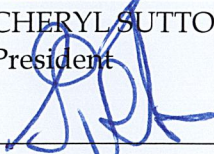
Commissioner Peterson requested District payment for his attendance at the Wenatchee Valley Chamber of Commerce annual banquet. The District is a Chamber Member and historically has paid for Commissioner attendance at this banquet. Commissioner Sutton had no objection to his request.

Commissioner Peterson attended WASWD Commissioners Workshop in Lynnwood. He said the workshop was informative and insightful.

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 9:25 AM.



CHERYL SUTTON  
President



GREG PETERSON  
Vice President



WAYNE BARNHART  
Secretary