

DOUGLAS COUNTY SEWER DISTRICT NO. 1
REGULAR BOARD MEETING MINUTES
January 8, 2026

Those present were:

Board of Commissioners: Present: Cheryl Sutton, President; Greg Peterson, Vice President; and Wayne Barnhart, Secretary.

District Staff and Consultants: Darrell Winans, District Manager; Amanda Floren, Accounting Specialist; and Chuck Zimmerman, Ogden Murphy Wallace.

Guests: Steve Sunleaf, Sunleaf Development LLC; and Jake Williamson, TW Clark Construction LLC.

CALL TO ORDER:

President Sutton called the meeting to order at 9:00 AM and led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Commissioner Barnhart moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA:

Commissioner Peterson moved to approve the Consent Agenda which includes approval of the Regular Board Meeting Minutes of December 11, 2025; and vouchers reviewed by a Commissioner in advance of the Meeting which include O&M Fund Wages and Benefits (\$212,148.48), O&M Fund Vouchers (\$172,098.41), Capital Systems Fund Vouchers (\$105,663.17), and Construction Fund Vouchers (\$83,960.42), all collectively numbered 3017198 through 3017244 in the total combined amount of \$573,870.48. Commissioner Barnhart seconded the motion. The motion carried unanimously.

AGENDA ITEMS:

Developer Steve Sunleaf and Jake Williamson addressed the Board to discuss connection fees and future utility requirements associated with the 2nd Street Apartment Project.

EXECUTIVE SESSION:

At 10:05 PM, Commissioner Sutton moved to go into Executive Session for 15 minutes to discuss a Potential Litigation issue pursuant to RCW 42.30.110(1)(i). Commissioner Peterson seconded the motion. The motion carried unanimously.

At 10:20 PM, the Board extended the Executive Session for an additional 5 minutes.

At 10:25 PM, the Board rejoined Regular Session. No action was taken by the Board.

Manager Winans presented the RH2 design contract for relocating the North Gravity Main Crossing to the WWTP for approval. He noted that he had hoped this project would fall under the DOT Contract for the SR28 Project, but has secured PW Trust funds to help cover costs. **Commissioner Barnhart moved to approve the North Gravity Main contract with RH2. Commissioner Peterson seconded the motion. The motion carried unanimously.**

Manager Winans presented the RH2 SR28 Phase 1 Sewer Improvements Design Contract for approval. **Commissioner Barhart moved to approve the contract and authorize the District Manager to finalize and sign the task authorization with RH2 for the SR28 Phase 1 Sewer Improvements. Commissioner Peterson seconded the motion. The motion carried unanimously.**

Manager Winans initiated a discussion regarding lobby surveillance for the Administrative Office Building, following the MRSC training attended by all staff last month. **Commissioner Peterson moved to authorize the District Manager to explore potential security options and proceed with the purchase of lobby surveillance equipment. Commissioner Barnhart seconded the motion. The motion passed unanimously.**

Manager Winans led a discussion on the need for a formal District policy regarding sinkhole investigations and the procedures to follow once the cause of a sinkhole is identified. The Commissioners agreed that a formal policy is necessary and directed the Manager, in coordination with legal counsel, to draft a District policy for future approval.

STAFF REPORTS:

Manager Winans provided an update on the status of the federal funding the District had requested.

Manager Winans also reported on the Governor's budget sweeps impacting the Public Works Assistance Account.

Manager Winans further updated the Board on the completed sinkhole repair on Carolyn Street, noting that stormwater runoff had eroded the soil beneath the pavement, leading to the sinkhole.

COMMISSIONERS CORNER:

Commissioner Barnhart made a motion to retain Commissioner Officer Positions for 2026. Commissioner Sutton seconded the motion. The motion carried unanimously.

There being no further business to come before the Board, Board President Sutton declared the meeting adjourned at 11:02 AM.



CHERYL SUTTON
President



GREG PETERSON
Vice President



WAYNE BARNHART
Secretary