

**DOUGLAS COUNTY SEWER DISTRICT NO. 1**  
**REGULAR MEETING AGENDA**  
**March 13, 2025**  
**9:00 AM**

**I. CALL TO ORDER:** \_\_\_\_\_

**II. PLEDGE OF ALLEGIANCE:**

**III. VISITING ATTENDEES:** For visitors wishing to join, please contact Bernita Landers at (509) 884-2484

Cinthya Medina and Josiah Milner, Office of the Washington State Auditor

**IV. APPROVAL OF AGENDA:** Move \_\_\_\_\_ Second \_\_\_\_\_

**V. CONSENT AGENDA:** Move \_\_\_\_\_ Second \_\_\_\_\_

**A. Approval of Minutes**

Regular Meeting Minutes for February 27, 2025

**B. Approval of Vouchers**

	Voucher #			
	From	Voucher #	To	Amount
O&M Fund Wages and Benefits	3016465	3016469	\$	176,130.90
O&M Fund	3016470	3016498	\$	121,527.45
Capital Systems Fund	3016470	3016498	\$	-
Construction Fund	3016470	3016498	\$	-

**VI. AGENDA ITEMS:**

- 1 2022 and 2023 Audit Exit Conference
- 2 Resolution 2025-002 Refreshments Meals and Employee Recognition Policy
- 3 WASWD 2025 Spring Conference Attendance and Registration

**VII. STAFF REPORTS:**

- 4 McMinnville ATAD Inspection Tour
- 5 Orchard Update

VIII. COMMISSIONERS CORNER:

IX. EXECUTIVE SESSION:

X. ADJOURNMENT: 

Move

Second

XI. DISTRICT INFORMATION ITEMS:

A. Calendar

Thursday, March 13, 2025	9:00 AM	DCSD Board Meeting
Thursday, March 27, 2025	9:00 AM	DCSD Board Meeting
Thursday, April 10, 2025	9:00 AM	DCSD Board Meeting
Thursday, April 24, 2025	9:00 AM	DCSD Board Meeting
April 29 - May 1, 2025		WASWD Spring Conference - Wenatchee Convention Center
Thursday, May 8, 2025	9:00 AM	DCSD Board Meeting
Thursday, May 22, 2025	9:00 AM	DCSD Board Meeting

Future WASWD Conference Dates

September 16 - 18, 2025	2025 Fall Conference - Spokane Convention Center, Spokane
April 21 - 23, 2026	2026 Spring Conference - Three Rivers Convention Center, Kennewick

B. Active Project List

Summerplace Lift Station: Base slab poured. Vertical walls formed, rebar installed, pending weather to pour.  
General Sewer Plan: Data exchange ongoing. Progress meetings bi-weekly

C. Commissioners Corner Follow-up List:

Emergency response in event of catastrophic failure: Breaker is ordered  
Job Fair Research and Planning: Reach out to other entities for interest  
Emergency Response Action Plan Development: In progress  
Administrative Code Update